



# **AGCO Grain and Protein (GSI) Supplier Shipping Instructions International**

**This document pertains to all AGCO Grain and Protein (GSI) suppliers who are shipping to AGCO Grain and Protein (GSI) Manufacturing sites located in North America.**

**September 2019**

**NOTE 1:** The shipping instructions contained in this document apply **only** to the following **Manufacturing Related** “Ship To” locations:

- **All North American Based AGCO Grain and Protein (GSI) Sites**

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## Special Instructions

1. It is the supplier's responsibility that all shipments meet the AGCO Grain and Protein (GSI) due date/dock date/delivery date.
2. Shipping early is not allowed
3. AGCO Grain and Protein (GSI) suppliers shipping via truck may be given a pre-assigned, authorized "ship day" or "ship days" of the week. This allows AGCO to optimize and consolidate inbound freight for the most cost effective modes and routings. If a supplier is not aware of their pre-assigned authorized "ship day" or "ship days" of the week, the supplier **must** contact their AGCO Grain and Protein (GSI) Transportation Planner.
4. Unauthorized shipments will result in the vendor being debited an amount equal to the freight charges.
5. "Prepay and Add" freight terms are **not** allowed and will result in the supplier being charged back for the amount of the freight. Exception: Prearranged agreement of "Freight Terms" with AGCO Grain and Protein (GSI)
6. Any of the non-conformities listed below **may** result in the supplier being debited an amount equal to the freight charges:
  - An incorrect carrier was used.
  - Premium freight was utilized without proper authorization.
  - A shipment was sent collect when a scheduled pick-up was missed.
  - The agreed upon shipping schedule or frequency was not followed.
  - Shipment not billed to the correct Third Party "Bill To" Address.
  - Shipment information was not sent by 12:00 PM CST, one business day prior to the "ship day".

Note: AGCO Grain and Protein (GSI) will use "Advisory Letters" in an attempt to communicate non-compliant issues to its suppliers prior to taking debit actions.



## International Air Freight Shipping Instructions

### A. AIR (Small Parcel):

- Must ship via **"UPS Worldwide EXPRESS SAVER"**
- Small parcel shipments are defined as shipments with a total shipment weight **less than or equal to 70 kgs/150 lbs.** with maximum combined length and girth of 130 inches and a maximum overall length not to exceed 108 inches. Please refer to the link below for instructions on how to perform the measurements.  
<https://www.ups.com/content/us/en/resources/prepare/oversize.html>
- Do not purchase UPS "Declared Value (DV) Insurance" at the expense of AGCO unless the value of the goods exceeds \$5,000 USD.
- "Prepay and Add" shipments are not allowed. Freight charges added to the material invoice will be deducted from the invoice.
- Suppliers **must** ship via **"Collect Freight"** using the following AGCO Grain and Protein (GSI) Small Parcel UPS account numbers per destination:

#### Consignee:

#### Destination:

#### UPS Account:

- |                                |                 |                 |
|--------------------------------|-----------------|-----------------|
| • AGCO Grain and Protein (GSI) | Assumption, IL  | *See Note Below |
| • AGCO Grain and Protein (GSI) | Bremen, AL      | *See Note Below |
| • AGCO Grain and Protein (GSI) | Clear Lake, IA  | *See Note Below |
| • AGCO Grain and Protein (GSI) | Flora, IL       | *See Note Below |
| • AGCO Grain and Protein (GSI) | Newton, IL      | *See Note Below |
| • AGCO Grain and Protein (GSI) | Omaha, NE       | *See Note Below |
| • AGCO Grain and Protein (GSI) | Paris, IL       | *See Note Below |
| • AGCO Grain and Protein (GSI) | Sioux City, IA  | *See Note Below |
| • AGCO Grain and Protein (GSI) | Taylorville, IL | *See Note Below |
- \*For security reasons, please contact [AGCO-GSI-LOGISTICS@AGCOCORP.COM](mailto:AGCO-GSI-LOGISTICS@AGCOCORP.COM) for the appropriate UPS Account Number.
  - Refer to page 5 for the UPS Air (Small Parcel) Contact List by Country.

## UPS Air (Small Parcel) Contact List by Country

### UPS Worldwide Express Saver - Less than 70 kgs/150 lbs.

- For those countries not listed below, please go to [ups.com](http://ups.com) and search under "Contact UPS".
- Information below to be used for ups Worldwide Express Saver service (Small Parcel).
- To be used for: Pick up requests, Account set up, Tracking, Billing and all general inquiries.
- Technology Support – Creating labels and all general technology related inquiries.

Country	800 # for UPS Small Parcel Air Freight - Local Support	800 # for Local UPS Tech Support (World Ship software, ups.com internet shipping, etc.)	Quick Link to ups.com
Austria	0810-006630	0800 312407	<a href="http://www.ups.com/content/at/en/contact">http://www.ups.com/content/at/en/contact</a>
Brazil	0800-770-9035	0800-770-9035	<a href="http://www.ups.com/content/br/en/contact">http://www.ups.com/content/br/en/contact</a>
Belgium	078-250-877	0800 21 877	<a href="http://www.ups.com/content/be/en/contact">http://www.ups.com/content/be/en/contact</a>
Canada	1-800-742-5877	1-800-742-5877	<a href="http://www.ups.com/content/ca/en/contact">http://www.ups.com/content/ca/en/contact</a>
China	800-820-8388	800-820-8388	<a href="http://www.ups.com/content/cn/en/contact">http://www.ups.com/content/cn/en/contact</a>
Czech Republic	420 841 11 11 44	420 841 11 11 44	<a href="http://www.ups.com/content/cz/en/contact">http://www.ups.com/content/cz/en/contact</a>
Finland	09 2311 3406	0800 187 722	<a href="http://www.ups.com/content/fin/en/contact">http://www.ups.com/content/fin/en/contact</a>
France	0821-233-877	0805 025 550	<a href="http://www.ups.com/content/fr/en/contact">http://www.ups.com/content/fr/en/contact</a>
Germany	01805 882 663	0800 1002630	<a href="http://www.ups.com/content/de/en/contact">http://www.ups.com/content/de/en/contact</a>
India	(91-22) 2827 6200	00 0800 852 1113	<a href="http://www.ups.com/content/in/en/contact">http://www.ups.com/content/in/en/contact</a>
Italy	02 30 30 30 39	800 122 732	<a href="http://www.ups.com/content/it/en/contact">http://www.ups.com/content/it/en/contact</a>
Korea	1588-6886	00798 8521 3669	<a href="http://www.ups.com/content/kr/en/contact">http://www.ups.com/content/kr/en/contact</a>
Mexico	01-800-90-29200	01-800-90-29200	<a href="http://www.ups.com/content/mx/en/contact">http://www.ups.com/content/mx/en/contact</a>
Netherlands	0900 2255 877	0800 2225587	<a href="http://www.ups.com/content/nl/en/contact">http://www.ups.com/content/nl/en/contact</a>
Poland	48-22-534-00-00	(0) 22 203 03 21	<a href="http://www.ups.com/content/pl/en/contact">http://www.ups.com/content/pl/en/contact</a>
Portugal	707 23 23 23	800 783 458	<a href="http://www.ups.com/content/pt/en/contact">http://www.ups.com/content/pt/en/contact</a>
Romania	40 21 2338877	40 21 2338877	<a href="http://www.ups.com/content/ro/en/contact">http://www.ups.com/content/ro/en/contact</a>
Russia	495-961-2211	495-961-2211	<a href="http://www.ups.com/content/ru/en/contact">http://www.ups.com/content/ru/en/contact</a>
Slovakia	421-2-16877	421-2-16877	<a href="http://www.ups.com/content/sk/en/contact">http://www.ups.com/content/sk/en/contact</a>
Slovenia	080-2112	080-2112	<a href="http://www.ups.com/content/si/en/contact">http://www.ups.com/content/si/en/contact</a>
Spain	902-88-88-20	900 22 58 77	<a href="http://www.ups.com/content/es/en/contact">http://www.ups.com/content/es/en/contact</a>
Sweden	077-662 20 77	020 1202255	<a href="http://www.ups.com/content/se/en/contact">http://www.ups.com/content/se/en/contact</a>
Taiwan	0800-365-868	00801-855-662	<a href="http://www.ups.com/content/tw/en/contact">http://www.ups.com/content/tw/en/contact</a>
Tunisia	216-71-888888	216-71-888888	<a href="http://www.ups.com">www.ups.com</a>
Turkey	212 413 22 22	212 413 22 22	<a href="http://www.ups.com/content/tr/en/contact">http://www.ups.com/content/tr/en/contact</a>
United Kingdom	08457-877-877	0800 3316010	<a href="http://www.ups.com/content/gb/en/contact">http://www.ups.com/content/gb/en/contact</a>



## **B. AIR FREIGHT (Heavyweight): AGCO Grain and Protein (GSI) Request Only:**

**Greater than 70kgs / 150 lbs.**

**UPS-SCS Air Freight DIRECT Service**

- Please contact [AGCOGFF@UPS.com](mailto:AGCOGFF@UPS.com) for all heavyweight air freight pickup requests.
- Please reference the appropriate Account Number in the email:
  - ASSUMPTION      UPS-SCS Account Number:      \*See Note Below
  - BREMEN          UPS-SCS Account Number:      \*See Note Below
  - CLEAR LAKE      UPS-SCS Account Number:      \*See Note Below
  - EFFINGHAM      UPS-SCS Account Number:      \*See Note Below
  - FLORA            UPS-SCS Account Number:      \*See Note Below
  - NEWTON          UPS-SCS Account Number:      \*See Note Below
  - OMAHA           UPS-SCS Account Number:      \*See Note Below
  - PARIS            UPS-SCS Account Number:      \*See Note Below
  - SIOUX CITY      UPS-SCS Account Number:      \*See Note Below
  - TAYLORVILLE   UPS-SCS Account Number:      \*See Note Below
- \*For security reasons, please contact [John.Kaegi@AGCOcorp.com](mailto:John.Kaegi@AGCOcorp.com) for the UPS-SCS Account Number.
- The supplier must contact their AGCO Grain and Protein (GSI) Material Planner for prior approval for all expedited shipments where AGCO is responsible for the freight charges. If the supplier is responsible, the supplier shall pay all freight costs in excess of those normally paid by AGCO.
- Shipments over 3600 kgs. or 8000 lbs. must be sent to [John.Kaegi@AGCOcorp.com](mailto:John.Kaegi@AGCOcorp.com) or [Chris.Thrasher@AGCOcorp.com](mailto:Chris.Thrasher@AGCOcorp.com) for pre-approval.
- Send a copy of the commercial invoice and packing list to [Customs.Department@AGCOcorp.com](mailto:Customs.Department@AGCOcorp.com) with [AGCOGFF@UPS.com](mailto:AGCOGFF@UPS.com) in copy

## International Ocean Freight Shipping Instructions

### A. Ocean Freight (To North America):

Please contact the person listed below to arrange LCL & FCL ocean moves to AGCO Grain and Protein (GSI). If a location is not listed, please contact [John.Kaegi@AGCOcorp.com](mailto:John.Kaegi@AGCOcorp.com) for further instructions.

Point of Contact for Origin Freight Forwarder					
Origin	Company	Mode	Operational Contact	Phone Number	Email Address
China (Qingdao)	Damco	LCL/FCL	Clarissa Zhang (Primary)	86 532 80951830	Clarissa.Zhang@Damco.com
			Tonya Byrum (Secondary)	1 704 571 2905	Tonya.Byrum@Damco.com
China (Shanghai)	Damco	LCL/FCL	Tina Zhang (Primary)	86 21 23062457	Tina.Zhang@Damco.com
			Annie Chen (Secondary)	86 212 3062 457	Annie.Jia.Chen@Damco.com
Germany	Damco	LCL/FCL	Lena Schutte (Primary)	49 421 169 49 137	Lena.Schuette@Damco.com
			Tonya Byrum (Secondary)	1 704 571 2905	Tonya.Byrum@Damco.com
Italy	Damco	LCL/FCL	Mr. Massimiliano Spina (Primary)	39 3421200487	Massimiliano.Spina@Damco.com
			Tonya Byrum (Secondary)	1 704 571 2905	Tonya.Byrum@Damco.com
Malaysia	Damco	LCL/FCL	Kim Larsen (Primary)	60 3 8026 6120	Kim.Larsen1@Damco.com
			ST Lai (Secondary)	60 109 2077 30	Sook.Teng@Damco.com
Netherlands	Damco	LCL/FCL	Lena Schutte (Primary)	49 421 169 49 137	Lena.Schuette@Damco.com
			Tonya Byrum (Secondary)	1 704 571 2905	Tonya.Byrum@Damco.com
Turkey	Damco	LCL/FCL	Muhammet CAN	90 216 587 50 00	Muhammet.Can@Damco.com
			Tonya Byrum (Secondary)	1 704 571 2905	Tonya.Byrum@Damco.com

### B. Ocean Freight Notification:

Send Invoice & Shipping Information to:

[UPSBlaineStrategicAccts@UPS.com](mailto:UPSBlaineStrategicAccts@UPS.com) with [Customs.Department@AGCOcorp.com](mailto:Customs.Department@AGCOcorp.com) in copy

### C. Ocean Transit Times:

Ocean Transit Times from Door or *(Origin Port) to Door	
Country of Origin	Total Door or *(Origin Port) to Door Transit Times (Calendar Days)
China *(Qingdao)	*34
China *(Shanghai)	*34
Germany	41
Italy	45
Malaysia *(Penang)	*41
Netherlands	42
Turkey	48

### IMPORTANT –

- The transit times shown above are estimates under normal working conditions and are subject to change without notice due to fluctuations in the ocean market. It is the suppliers' responsibility to confirm transit times and stowage availability with the service provider. It is the supplier's responsibility to meet the Due Date / Dock Date / Delivery Date as set forth in the AGCO Grain and Protein (GSI) purchase order.
- Suppliers must provide copy of ISF datasheet (see page 12) to the Freight Forwarders origin point of contact along with Commercial Invoice and Packing List.

## Customs Brokerage Instructions

### A. North Border Trucking & LTL Shipments Arriving from Canada to the USA

Please contact the persons listed below to arrange the customs clearance process.

<b>Carrier must email documents to: <a href="mailto:UPSBlaine@UPS.com">UPSBlaine@UPS.com</a></b> <b>Please CC: <a href="mailto:UPSBlaineStrategicAccts@UPS.com">UPSBlaineStrategicAccts@UPS.com</a></b>			
<b>Evening contacts for North Border truck problems: Main phone: 360-332-5222</b>			
Rob Fickeisen	Supervisor	<a href="mailto:rfickeisen@ups.com">rfickeisen@ups.com</a>	360-332-0187
Jerry Legault	Lead	<a href="mailto:jerome.legault@ups.com">jerome.legault@ups.com</a>	360-332-0837

### B. All Inbound Air and LCL/FCL Ocean Shipments to the USA

Please contact the persons listed below to arrange the customs clearance process.

AGCO Grain and Protein (GSI) : UPS BROKERAGE CONTACTS:			
NAME	FUNCTION	EMAIL	PHONE
Carole Aguirre	Supervisor (Day)	<a href="mailto:carole.aguirre@ups.com">carole.aguirre@ups.com</a>	360-332-0104
Carol Stanley	Lead	<a href="mailto:carolstanley@ups.com">carolstanley@ups.com</a>	360-332-0103
AGCO Grain and Protein (GSI): Rating/Entry Team <b>Always use email: <a href="mailto:UPSBlaineStrategicAccts@UPS.com">UPSBlaineStrategicAccts@UPS.com</a> for correspondence</b>			
Paul Lythgoe	Rating	<a href="mailto:plythgoe@ups.com">plythgoe@ups.com</a>	360-332-0167
Jaymie Spry	Rating	<a href="mailto:Jspry@UPS.com">Jspry@UPS.com</a>	360-332-0140
Vickie Hale	ISF Filer	<a href="mailto:vhale@ups.com">vhale@ups.com</a>	360-332-0810
Vicki Flaherty	Rating	<a href="mailto:vflaherty@ups.com">vflaherty@ups.com</a>	360-332-0120
Sergio Probadora	Rating	<a href="mailto:sprobadora@ups.com">sprobadora@ups.com</a>	360-332-0178
Jessica Sims	Senior Rater	<a href="mailto:jessicasims@ups.com">jessicasims@ups.com</a>	360-332-0134
Stacy Wheaton	Rating	<a href="mailto:swheaton@ups.com">swheaton@ups.com</a>	360-332-0857





## 7-Point Container Inspection

### CUSTOMS-TRADE PARTNERSHIP AGAINST TERRORISM (C-TPAT)

(Applies to AGCO Grain and Protein (GSI) Suppliers who are loading ocean/sea containers at their dock)

AGCO supports and participates in the United States Bureau of Customs and Border Protection's "Customs - Trade Partnership Against Terrorism" initiative, which is commonly referred to as "C-TPAT". This is a joint effort between U.S. Customs and the trade community to reduce the threat of terrorism by protecting the security & integrity of cargo imported into and/or exported from the United States, from origin to destination. Shipments of importers participating in C-TPAT receive expedited handling and fewer examinations by Customs. However, an importer that cannot demonstrate the security of its supply chain will experience delays and increased inspections of cargo at the U.S. Borders.

As part of this program we are required to make sure our business partners are completing the "7-Point Container Inspection" prior to loading the container. On the enclosed form you will find the requirements of the "7-Point Container Inspection". You must fill out this form for every FCL (Full Container Load) that is loaded and shipped. You must notate all areas in the form and email the completed form to:

[AGCO.C-TPAT@AGCOcorp.com](mailto:AGCO.C-TPAT@AGCOcorp.com)

If you find any deficiencies during the 7-Point Container Inspection, you must refuse to load the container, and notify us immediately.

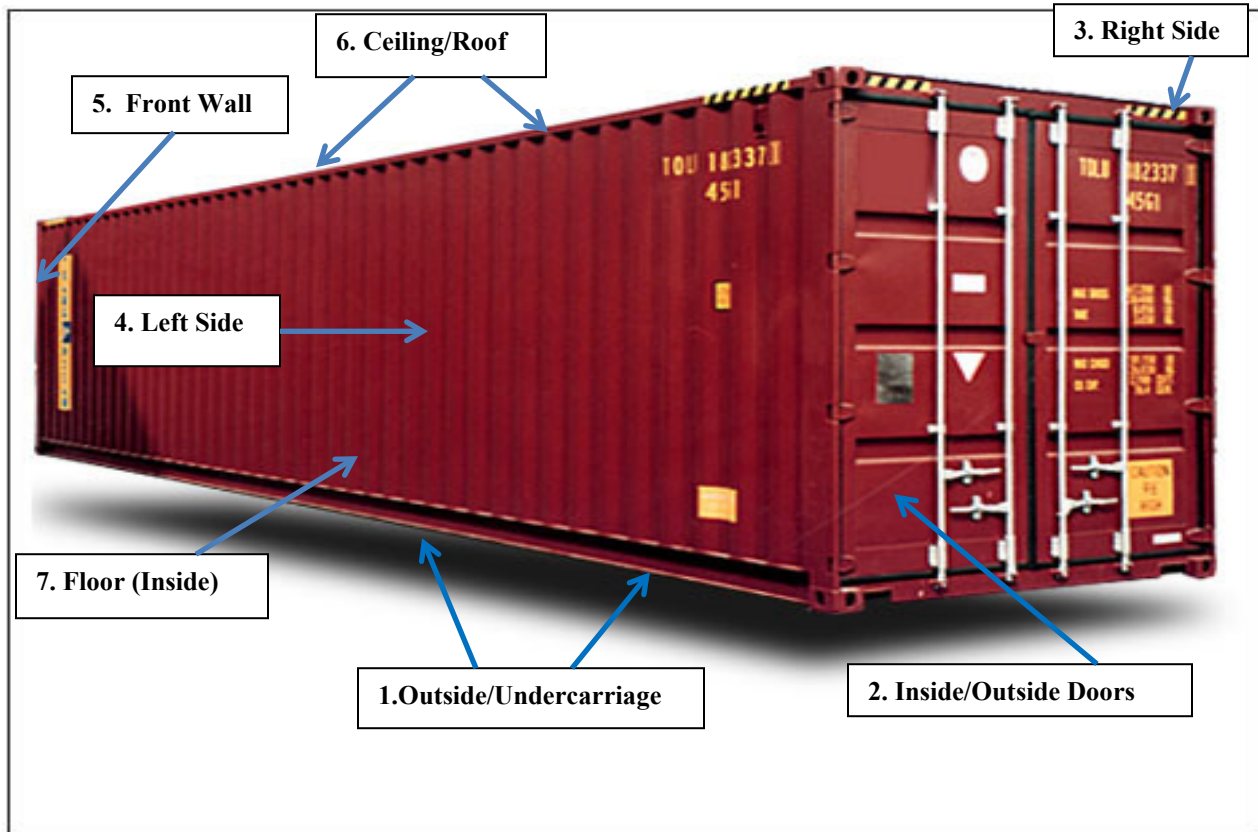
In addition, ISO/PAS 17712 high security seals are required to secure the contents of the ocean container.

If you have any questions, please contact: [Eva.Bright@AGCOcorp.com](mailto:Eva.Bright@AGCOcorp.com)

Thank you for helping us keep our borders secure.

**Eva Bright**  
AGCO North American Customs Compliance Manager  
Email: [Eva.Bright@AGCOCorp.com](mailto:Eva.Bright@AGCOCorp.com)  
AGCO Corporation  
1500 N. Raddant Rd.  
Batavia, IL 60510 USA

## 7-Point Container Inspection



***Be Systematic***

## CONTAINER AND SEAL INSPECTION SHEET

Supplier: \_\_\_\_\_

Facility: \_\_\_\_\_

Container Number: \_\_\_\_\_

Seal Number: \_\_\_\_\_

High Security seal (Y/N): \_\_\_\_\_

Seal Affixed Properly/Verified (Y/N): \_\_\_\_\_

## 7-Point Container Inspection Review

1. **Outside/Undercarriage** (inspect prior to entering facility)   
(Beams should be visible)  
Good/Bad/Comments: \_\_\_\_\_
2. **Inside/outside doors** (include locking mechanism)   
(Secure and reliable locking mechanisms, look for loose bolts, plates and repairs, different colored bonding material)  
Good/Bad/Comments: \_\_\_\_\_
3. **Front wall**   
(Blocks and vents should be visible /range finder, measuring tape and /or string can be used to determine the length of the container / use tool to tap front wall / listen and feel for hollow sound)  
Good/Bad/Comments: \_\_\_\_\_
4. **Left side**   
(Look for unusual repairs to structural beams /repairs to the walls on the inside of the container must be visible on the outside / use tool to tap side walls / listen & feel for hollow sound)  
Good/Bad/Comments: \_\_\_\_\_
5. **Right side**   
(Same as criteria for Left Side)  
Good/Bad/Comments: \_\_\_\_\_
6. **Floor (Inside)**   
(Floor should be a uniform height from the ceiling /Floor should be flat (do not need to step up to get inside) / look for unusual repairs)  
Good/Bad/Comments: \_\_\_\_\_
7. **Ceiling/Roof**   
(Ceiling is a uniform height from the floor; blocks & vents are visible /Repairs to the ceiling on the inside of the container should be visible on the outside)  
Good/Bad/Comments: \_\_\_\_\_

Container Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Seal Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_



## Importer Security Filing (ISF)

The U.S. Customs and Border Protection Agency has implemented a security initiative known as the Importer Security Filing. The Importer Security Filing (ISF) is very important to our business. Failure to file ISF timely and accurately results in a \$5,000.00 penalty per occurrence. As our preferred supplier, it is imperative that you cooperate by providing information for ISF in a timely manner. U.S. Customs began enforcement initiatives in August 2010 which include conducting 100% physical examinations of all non-compliant or late ISF filed shipments.

### ISF Background:

ISF requires importers to electronically transmit to United States Customs and Border Protection 10 data elements **24 hours before any containerized (FCL or LCL) or break-bulk ocean shipment departs for the United States.**

### Supplier Data Requirements:

Of the 10 data elements you, our supplier, are responsible for 7. They are listed below:

1. Manufacturer (or supplier) name and address
2. Seller (or owner) name and address
3. Buyer (or owner) name and address
4. Ship-to name and address
5. Country or Origin
6. Container stuffing location
7. Consolidator (stuffer) name and address

Of the 7 data elements that you are required to provide, the first 5 are normally listed on a commercial invoice and packing list. Therefore the commercial invoice, packing list, and the other 2 data elements need to be sent at the time the shipment leaves your facility.

### When to Send the Required Supplier Data Information:

We must have this information a minimum of 72 hours before the cargo is to depart by ocean for the United States.

### Where to Send the Required Supplier Data Information:

We expect an email with the commercial invoice, packing list and other 2 data elements be sent to the below email address:

AGCO NA Customs Department (for all AGCO locations): [Customs.Department@agcocorp.com](mailto:Customs.Department@agcocorp.com) & Respective Freight Forwarders Origin Point of Contact. (Refer to Page 7).

Please continue to follow the AGCO International Shipping Instructions for submission of documents to the approved carriers and freight forwarders for each AGCO division.

### Accountability:

As stated earlier, failure to file ISF in a timely manner results in a \$5,000.00 penalty per occurrence. Any penalties incurred from United States Customs and Border Protection will be passed onto you for any shipments in which we do not receive this information 72 hours before the shipment departs by ocean for the United States. We expect your cooperation for our compliance with United States Customs and Border Protection.

Sincerely,

Eva Bright  
Mgr, NA Customs Compliance  
[Customs.Department@AGCOcorp.com](mailto:Customs.Department@AGCOcorp.com)



## Importer Security Filing (ISF) (Continued)

### Acknowledgement of the receipt and understanding of the AGCO Grain and Protein (GSI) Letter on U.S. Customs Importer Security Filing

Please confirm that you have received this AGCO Grain and Protein (GSI) letter on the U.S. Customs  
Importer Security Filing (ISF).

Confirm receipt: <b>Please Print</b>	
Company Name:	
Address:	
City, Country, Postal Code:	
Name:	
Signature:	
Title:	
Date:	

Please email this completed document to: [Customs.Department@AGCOcorp.com](mailto:Customs.Department@AGCOcorp.com)

## **Container Weight Verification (SOLAS)**

In accordance with the International Maritime Organization (IMO) amendment to the Safety of Life at Sea (SOLAS) Convention, Chapter VI Regulation 2 which requires as a condition of loading a packed container onto a ship for export, that the gross mass (weight) of the container has to be verified. It is the suppliers responsibility to assure that the verified gross mass has been established and submitted to the proper authorities, carriers, and other required entities. Any delays in transit or subsequent charges incurred as a result of a weight discrepancy will be the responsibility of the supplier.

### **Special Notes:**

- If the supplier is responsible for the freight charges, you must ship via DAP or DDU Incoterms. (DDP is not allowed).
- Please make sure that the following customs broker is contacted. (UPS Supply Chain Solutions – 360-332-5222 or [UPSBlaineStrategicAccts@UPS.com](mailto:UPSBlaineStrategicAccts@UPS.com)).
- Please copy [Customs.Department@AGCOcorp.com](mailto:Customs.Department@AGCOcorp.com) in all emails to UPS Supply Chain Solutions.
- All documentation including the Importer Security Filing must be sent to the AGCO Customs Department and UPS-SCS at least 72 hours prior to vessel departure.

## Packaging Requirements

**Packing List – A packing list is REQUIRED for every box or pallet shipped to AGCO Grain and Protein (GSI):**

- ◆ Weight of each pallet or box
- ◆ Dimensions of each pallet or box
- ◆ Part numbers, quantities, and part description(s)
- ◆ Quantity of packing containers
- ◆ Type of packaging
- ◆ Container number (if known)
- ◆ Copy of Bar Code Label (if applicable)

**Important note:** For all air freight shipments, a packing list must be placed inside **AND** outside of the carton or package.

**Packaging Requirements – Treated Lumber is required for all pallets and crates used. (International Freight Only).**

- ◆ APHIS requirements state that you must use lumber that has been; Heat Treated to Minimum Wood Core Temperatures of 56 degrees Celsius for a Minimum of 30 Minutes or Fumigated with Methyl Bromide. (NIMP15 or ISPM15 is acceptable). (International Freight Only).
- ◆ Any Hazardous Materials must meet all Hazmat shipping regulations.
- ◆ The supplier is responsible for the packaging of their product. The product must be packaged in a manner that will allow stacking (if possible) and safe transit to the final destination.
- ◆ Improper packaging may be rejected or returned back to the supplier. The carrier has the right to reject any shipments that are not packaged properly.



## Shipping PPAP Samples

When shipping PPAP, (Production Part Approval Process), samples to the **AGCO Grain and Protein (GSI)** the package(s) must specify the parts are PPAP samples. (As illustrated in the “SAMPLE” orange label below).

If the PPAP samples are for **AGCO Grain and Protein (GSI)** ship to the following address:  
AGCO Grain and Protein (GSI)  
1004 E. Illinois St.  
Assumption, IL 62510  
Attention: Supplier Quality Department

### Sample Orange PPAP Label:

**SAMPLES**  
**NOT FOR PRODUCTION USE**

SUPPLIER: \_\_\_\_\_  
PART#: \_\_\_\_\_  
PO#: \_\_\_\_\_ SHIP DATE: \_\_\_\_\_  
REVISION #: \_\_\_\_\_

Assumption  Beloit  Hesston  Jackson

PART LEVEL: \_\_\_\_\_ ISIR  PPAP





## SUPPLIER ACKNOWLEDGEMENT

Please E-Sign the “INTERNATIONAL AND DOMESTIC SUPPLIER SHIPPING INSTRUCTIONS” document. If you have any problems with the E-Sign process, please contact [TMSAdmin@AGCOcorp.com](mailto:TMSAdmin@AGCOcorp.com)

.....We acknowledge and understand the “International and Domestic Supplier Shipping Instructions” contained in this document.

**X** \_\_\_\_\_ Date: \_\_\_\_\_

Supplier Acknowledgement (Please sign above)

Name (Please print): \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_